



Maryland Interclub Seniors Golf Association

Minutes of the Board of Directors Meeting
Kenwood Country Club
July 14, 1992

Attending:

Fred Shaffer, Pres.	Doug Moats
Dick Bevan, V.Pres.	Ed Abel
Sid Rapoport, Treas.	Ted Branthover
Bud Marshall, Sect.	Roy Gauzza
Charles Szymanski	Ray Keany
Otis Jefferson	Ralph Laycock
Dick Allchin	George Lipscomb
George Meyer	Joe Malinowski
Merle Shumaker	Ken Pierson
Brad Frapart	Wayland Coston
Bob Ludwig	

President Shaffer called the meeting to order at 9:45 AM. He thanked Ray Keany, Wayland Colton, and Kenwood C.C. for hosting the meeting.

Fred Shaffer announced that he had requested that newly-elected Board members attend the meeting and called for their introduction.

Division I - Dick Bevan introduced Otis Jefferson, of Sussex Pines C.C. succeeding Charlie Szymanski as Member. He thanked Charlie for his faithful service to the Board.

Division II - Dick Allchin introduced George Meyer, of Holly Hills C.C. elected Member to succeed Fred Shaffer.

Division III - Merle Shumaker introduced Brad Frapart of Prince George's C.C. elected Member to succeed himself.

Division IV - Doug Moats introduced Bud Marshall, of Lakewood C.C., elected Director to succeed Claude Wideman who was absent from the meeting due to medical appointments.

Fred Shaffer then issued a "sick call" report from those present who had suffered health and medical problems in the recent past. In order, Marshall, Pierson, Rapoport, Allchin, and Moats reported that, while all may not be fully recovered, they noted significant improvement.

For the benefit of the newly-elected Board members present, the Secretary read the minutes of the previous meeting held December 2, 1991 at Crofton C.C. The minutes were approved as read.

Since all present had received copies of the minutes of the Annual Club Reps meeting held April 27, 1992 at Chester River C.C., Fred Shaffer called for corrections or additions to these minutes.

Sid Rapoport asked that Paragraph 2. of the Treasurer's Report be corrected to strike Holly Hills and Wakefield Valley Country Clubs from the reference to

overpayment of Club dues. The minutes were then approved as corrected.

Treasurer's Report

Sid Rapoport distributed copies of the Financial Statement for the nine months ending June 30, 1992. Principal factors were:

Income: End-of-year income is estimated to be about \$13,000, including an expected final quarter addition of \$500 in Associate dues.

Bank interest is estimated since interest on CD's is not precisely available.

On Events income, Dick Bevan reported that his records show that \$441.96 was returned to MISGA from the Florida Fling, as opposed to the \$9.99 shown on the statement. Sid and Dick agreed to recheck this item to assure proper accounting.

Expenses: Mailing costs have exceeded the budget with additional expenses to come.

Division Allocations (\$600 each) are greatly under expended as follows:

Division I - \$62; Division II - \$160; Division III - \$250; Division IV - \$52. Sid stated that, if Division Allocation funds are spent for trophies to be awarded at qualifying tournaments, etc., please state so on the financial reports sent to him so that such expense is properly charged to Division Allocations.

There followed some discussion about tournament prize monies:

Otis Jefferson remarked that the interest money from the CD to be applied to the Presidents ABCD tournament was not used because the Committee was not aware of its availability before entry fees were set.

Bob Ludwig questioned the source of prize monies for the Brooke Manor qualifier. George Lipscomb advised that prize monies came from the entry fees.

Insurance Expense: Reflects a refund of premiums paid, following cancellation of the former policy.

Fund Reconciliation: Current surplus of \$2,166 results in a cash-on-hand balance of \$21,756, the highest in MISGA history. Sid estimates that fourth-quarter expenses should bring this down to \$20,000 or under.

Sid remarked that some Clubs were very late in submitting the \$25 Club dues. He remarked that, while these dues are submitted directly by the Clubs to the Treasurer, it is the responsibility of Club Reps to see that these invoices are promptly paid. Doug Moats remarked that the Treasurer should contact the Division Directors responsible to deal with their Club Reps. Sid responded that he had followed that chain of command.

Re: Reducing the cash-on-hand surplus, Sid Rapoport recommends that starting with Fiscal Year 1993 (beginning October 1, 1992) MISGA bear the entire first-class mailing costs for Events. (Currently, MISGA pays the difference between bulk mail and first-class rates). This met with agreement by the Board members.

Bob Ludwig stated that some people still are not getting mailings. He questioned whether first-class mail did any better than bulk mail. Sid responded, along with others, that first-class mail has a number of advantages, including time of delivery and returns of undeliverable pieces.

Committee Reports

Associates:

Roy Gauzza reported that MISGA continues to grow; there are now 4,225 Associates on the rosters. He reported that Club names have been added to the individual Club rosters for easier identification.

Note: Fred Shaffer requested that the record show that Roy's getting the Club names on the rosters was in response to a request made at the Annual Club Reps meeting at Chester River C.C. held April 27, 1992.

Roy further reported that three Clubs, Nutters Crossing, Sparrows Point, and Lakewood have overpaid Associates dues, i.e. there are more paid for than are listed on the respective rosters. He also remarked that, to date, Wakefield Valley has not remitted any dues, Club or Associates.

Roy then distributed Club rosters to the respective Division Directors. He requested that they review the Officer, Director, and Club Rep listings to assure that all are correct so that they will receive Board Bash invitations and applications.

He further stated that membership reports are produced so that final reports are available two weeks prior to any Board meeting.

Audit:

Ed Abel stated that no report would be made concerning interim financial statements. However, he was pleased to note that the Board will address the F/Y 1991 Audit Committee's recommendations.

Mailing:

Ralph Laycock reported on three major mailings; minutes of the Annual Reps meeting to all Reps and Assistants; Spring Fling mailing; and the combined Sea Trail Fall Frolic and Jekyll Island Junket information and applications.

Policy and Planning:

Ted Branthover reported on two major activities undertaken by the Committee.

1. Re: Single Special Annual Events Schedule and Universal Application Form:

Ted distributed copies of the latest effort drafted by the Committee with a cover letter requesting recommendations, suggestions for improvement, new ideas, etc. He remarked that the Committee still did not feel comfortable with this program in that it tends to create considerable administrative problems for Club Reps and Events Committees. He recommended that this matter be tabled for future discussion, or that the Board take other action, including abandonment.

A motion by Dick Allchin, seconded by Doug Moats, to abandon this project carried unanimously.

2. Re: Audit Committee recommendation that action be taken to reduce the cash-on-hand balance to insure that MISGA's tax-exempt status is protected.

a. Ted reported that the Committee feels that MISGA does not adequately recognize the efforts of the many who do so much work for the organization. He suggested that a Committee on Awards be established to determine the types of awards and amounts of money to be spent to recognize individuals who perform voluntary services for long periods of time in the interest of MISGA.

b. Ted also recommended that Tournament or Events Committees should not return any monies to MISGA. Fees should be established to insure that all funds collected are dedicated to Events purposes.

George Lipscomb suggested that, in addition, all Past Presidents and/or Board members be granted lifetime membership in MISGA.

Fred Shaffer called for Board action concerning the appointment of a standing committee on awards. The matter died for lack of a motion from the voting members present.

Tournament:

George Lipscomb distributed copies of his "Proposed Duties and Responsibilities of Division Tournament Chairmen". He asked that Board members review this material and forward comments and suggestions to him by August 1, 1992.

George reported that he had received two written complaints re: conduct of MISGA-wide tournaments and procedures on awards. It was the consensus of the Board that no action was required on its part and that the Tournament Chairman has the authority to resolve any questions.

George stated that he had heard that other resort clubs are interested in hosting MISGA events. While these solicitations are unconfirmed, he is interested in any such proposals as potential replacements for Jekyll Island, etc.

Fred Shaffer stated that the matter of the proposal that the Waynesville, North Carolina Country Club be considered for hosting a MISGA event had been tabled for discussion at this meeting. He asked for the Board's recommendation on this matter.

A motion by Doug Moats, seconded by Bob Ludwig, that we not entertain the Waynesville C.C. proposal was passed unanimously.

Dick Allchin raised a question concerning the availability of the interest monies from the Presidents Tournament CD to be used as prize money at the Tournament.

Merle Shumaker moved, seconded by Charlie Szymanski, that the Board designate the Chairman of the Tournament Committee as responsible for seeing that the dividends from the Presidents Tournament CD gets to the committee conducting the Tournament each year. Carried unanimously.

Sid Rapoport stated that, there being no objection, the interest monies from the Presidents Tournament CD would be provided in round figures.

Dick Allchin questioned whether trophies would be awarded to winners of the Presidents Tournament. George Lipscomb responded that no trophies are awarded for this event but that trophies, provided by MISGA are awarded at the 2-Man Team Championship Tournament.

Dick Allchin raised a question concerning the range of prize monies awarded

Tournament winners. Following discussion it was pointed out that numbers and amounts of prizes are the responsibility of respective Tournament chairmen, and that it had been the consensus of the Board that 25% to 30% of the participants should be awarded prizes.

MISGAGRAM:

Ken Pierson apologized for the late arrival of **MISGAGRAM**. He remarked that he often does not get enough information to fill an issue and asked for more input from everyone. He requested that materials be sent directly to him on any interesting matter and he will decide whether to include it.

Ken further stated that he felt it necessary that there be a "back-up" to him to edit and publish **MISGAGRAM**.

Special Counsel:

Joe Malinowski advised that he had talked with the underwriters of MISGA's new insurance policy. They had some concerns about fiscal bonding requirements and feel that, in some cases, it would be necessary to have two signatures on a check.

Joe recommended that the Board pass a resolution that, any check issued by MISGA for an amount of \$2,500 or more requires two authorized signatures.

On motion by Merle Shumaker, seconded by Bob Ludwig, the resolution as stated passed unanimously.

A copy of these minutes will be furnished to Montgomery Mutual Insurance Co. by Sid Rapoport, Treasurer.

Dick Allchin requested that the above motion be amended to require three signatories authorized to include the elected Vice President of MISGA.

Merle Shumaker moved, seconded by Bob Ludwig, that the motion as amended be passed. Carried unanimously.

Historian:

Ray Keany reported that he had contacted Ted Hayward, editor of the present MISGA history, who advised that no additional copies of this publication are available.

Merle Shumaker moved, seconded by Bob Ludwig, that the Historian be authorized to form a committee and make plans to update the "History of MISGA". He shall submit his plans and names of committee members for approval of the Board. Sid Rapoport suggested that, before undertaking an expensive endeavor, we should get a cross section of opinions from the membership to determine if there is a need or desire for an updated history.

Following further discussion, on call for the question, the motion was passed unanimously.

Old Business

1. Fred Shaffer reported that he had received a letter from Jim Bell of

Patuxent Greens Senior Golf Association, formally requesting that Patuxent Greens Country Club be admitted to MISGA.

A committee, including Bob Ludwig, Merle Shumaker, George Lipscomb, and Brad Frapart visited with the Club administration and senior association members and are assured that the Club meets all MISGA requirements. Brad Frapart recommended that we accept them.

A motion by Bob Ludwig, seconded by Merle Shumaker, to admit Patuxent Greens Country Club to membership in MISGA passed unanimously.

On the assumption that such action would be taken, Fred Shaffer distributed copies of the Intra-Divisional mixer schedule matrix, revised July 14, 1992 to include Patuxent Greens C.C.

2. Fred Shaffer requested recommendations from Board members re: "back-up" assistance for officers and committee chairman in the event of need.

Merle Shumaker advised that a member at Crofton C.C., with more than 30 years banking experience, has volunteered to serve as "back-up to Sid Rapoport. Merle further stated that he would be happy to serve as "back-up" editor of **MISGAGRAM**, assisting Ken Pierson.

3. Fred Shaffer announced that the matter of MISGA widows attending special events had been voted to reconsideration by Club Reps at the Annual Meeting at Chester River C.C. He called for action of the Board.

Merle Shumaker reported that he had revised his former proposal to provide for more specific guidelines and responsibilities in this matter. He then moved seconded by Dick Allchin, that MISGA widows be allowed to attend MISGA Special Events on a space-available basis under the revised guidelines.

Following discussion, on the call for vote, the motion, by two (2) ayes to five (5) nays, was defeated.

New Business

Fred Shaffer announced that agenda items under this heading, submitted by Past Presidents Bob Fuchs and Herb Hudson will be deferred to the next meeting.

Announcements

Fred Shaffer announced that he has appointed Merle Shumaker to form and chair a committee to nominate candidates for President and Vice President to serve in the fiscal year beginning October 1, 1992

Fred announced that the next Board meeting will be held at Crofton C.C. on September 15, 1992 beginning at 10 AM.

Fred advised that a new club, Glade Valley C.C. of Walkersville, Md. is interested in MISGA membership. He will explore this further.

Doug Moats announced that, for his many years of faithful service to his home club, the seniors program and MISGA, he has been awarded a lifetime membership in Montgomery Country Club. Congratulations Doug!

Dick Bevan announced that Pine Shores C.C. on the Eastern Shore was interested in joining MISGA, but does not meet our requirements.

There being no further business, the meeting was adjourned at 12:25 PM.

Respectfully submitted,



Secretary